



# PMP Certification All-in-One For Dummies

By Cynthia Snyder Stackpole



**PMP Certification All-in-One For Dummies** By Cynthia Snyder Stackpole

**This completely updated guide prepares you for taking the PMP® certification exam**

As the most popular project management certification available, the PMP certification is very difficult to obtain and demands stringent requirements. Thankfully, this All-in-One guide is packed with valuable information that has been completely updated to offer you the most accurate and helpful information for taking the exam. The book features up-to-date content that reflects the changes in the Fifth Edition of the Project Management Body of Knowledge (PMBOK®) and helps you navigate the various requirements to become PMP certified. Plus, new review questions written by the author serve to enhance your learning process.

- Contains all things related to becoming PMP certified, from signing up to take the exam to becoming savvy with the essential areas of PMBOK
- Helps you make sense of each domain of the PMBOK: communications management, cost management, human resources management, integration management, procurement management, quality management, risk management, scope management, and time management
- Offers complete coverage of the challenging PMP certification requirements as well as a large selection of practice questions
- Features an accompanying website that contains the Dummies Test Engine that boasts hundreds of sample questions

This comprehensive guide will put you on your way to becoming PMP certified.

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### Editorial Review

From the Back Cover

9 Books in One

- PMP Foundation
- Starting Off Right
- Planning Integration, Scope, and Schedule
- Planning Cost, Quality, Human Resources, and Communication
- Planning for Risks, Procurement, and Stakeholder Management
- Managing Your Project
- Controlling Scope and Schedule
- Controlling Cost, Quality, and More
- Closing Your Project and the Code of Ethics and Professional Conduct

It's a tough exam. This friendly, plain-English guide boosts your chance of success!

If you've committed to gaining PMP certification, you know it's challenging. This guide can be your best study buddy! Clearly organized into minibooks, each of which explores a specific theme or topic, this book helps you organize your studies and assures that you are covering every aspect of the exam. As your knowledge grows, so will your confidence!

- Off to a good start — understand how the exam is scored, essential overall concepts, and how to initiate a project
- Plan, plan, plan — learn to incorporate critical elements into your plan, such as scope, schedule, cost, human resources, risk analysis, and more
- You'll manage — study the interpersonal skills required to manage your team and your stakeholders' expectations
- The control factor — see how to control costs, scheduling, communications, and more while you're monitoring progress
- Be a pro — review the PMI Code of Ethics and Professional Conduct

Open the book and find:

- How the application process works
- What a charter is and why you need one
- Steps for constructing a project management plan
- Advice on estimating costs, duration, and staffing needs
- How to manage change as the project progresses
- Ways to maintain control of the project
- The process of closing a project
- Plenty of test-taking tips

About the Author

**Cynthia Snyder** is a professional project management instructor and consultant. She was project manager for *PMBOK Guide, 4th Edition*, and serves on the PMI Standards Member Advisory Group. She received the Distinguished Contribution Award from PMI in 2009.

## Users Review

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